

# Admissions Procedures

## REQUESTING AN APPLICATION

Please send completed applications and checks back no later than November 15th. All admissions inquiries can be e-mailed to [admissions@greenwichhouse.org](mailto:admissions@greenwichhouse.org).

## AGE REQUIREMENTS

Children who will be between the ages of 2 years old and 5 years 3 months in September are eligible for the program. A child who will be 2 years old on or before October 31 (age 1.10 by September) in the year of entry can apply for the two's program.

## TOURING THE SCHOOL

In order to tour the school during the school day, parents must first submit an application. Applicants will receive an email, or phone call from us to set up a tour. Tours begin in early October and will take place Monday through Thursday beginning at 9:30am and 10:30am. Tours are about one hour long and are for parents only. After the tour each group will have a chance to sit down for 20-30 minutes with the director to discuss the school and their children.

## PLAYSESSIONS & CHILD VISITS

In early December parents who have applied to Barrow Street Nursery School will be e-mailed a play session appointment. Play sessions will be held in late December and early January. We strongly urge parents to try to attend their scheduled visit because children are grouped by age, and rescheduling can be difficult. Children are observed in small groups for a half hour. Only one adult will be permitted to accompany each child into the classroom and children are not expected to separate from a parent or caregiver at the play session.

## NOTIFICATION

Barrow Street Nursery School follows the ISAAGNY notification schedule for all applicants except as concerns siblings and first choice applicants. Siblings and first choice applicants receive priority status and early notification. Please note that early notification does not guarantee admission. Barrow Street Nursery School does not discriminate on any basis.

## FINANCIAL AID

Barrow Street Nursery School is committed to attracting and admitting an economically diverse student body. Financial aid is offered to families based on financial need and availability of funds. A request for financial aid does not influence the admissions process. Please contact [admissions@greenwichhouse.org](mailto:admissions@greenwichhouse.org) for financial aid forms.

## DIVERSITY

Barrow Street Nursery School is committed to creating a community that is racially, ethnically, religiously, and economically diverse. Barrow Street Nursery School admits families of any race, color, religion, sexual orientation, national or ethnic origin. It does not discriminate in the administration of its educational policies, admissions policies, or any other school-administered programs.