

GHP INTERNSHIP PROGRAM

DESCRIPTION

The Internship Program offers high school, college and graduate students a short-term work experience in the Pottery's studio operations or arts administration areas. Through hands-on experience, interns are exposed to the day-to-day activities of a thriving community arts organization, while given the opportunity to explore their own work in a shared studio environment.

Summer Interns assist with a variety of special projects throughout the year. Projects range in scope from studio-oriented tasks, including kiln firing and mixing clay, to facility repairs such as painting, to administrative projects, including collections and database management. In exchange, Summer Interns have access to a shared studio space, and all stocked materials and firings are available free of charge. Summer Interns work directly with the Studio Manager or administrative staff, depending upon the internship requested.

ELIGIBILITY

The Summer Intern Program is open to individuals over 18 who are enrolled in part-time or full-time academic study. Applicants should demonstrate motivation in their work, an ability to work well in a group environment, and a strong desire to expand their knowledge of the ceramic medium. Some studio experience is strongly preferred for those seeking internships in the studio.

SEND COMPLETED APPLICATIONS TO:

Greenwich House Pottery
Attn: Summer Internship Program
16 Jones Street
New York, NY 10014

FOR MORE INFORMATION:

For more information about studio-based internships, contact Studio Manager Albert Pfarr at (212) 242-4106, ext. 16, or by email: apfarr@greenwichhouse.org.

For more information about office-based internships, contact Assistant Director Adam Welch at (212) 242-4106, ext. 22, or awelch@greenwichhouse.org.

APPLICATION PROCEDURE

Send the following to GHP:

1. Résumé
2. If applicable, a CD or DVD with 20 images of your work, labeled with name, title, medium, and dimensions. A corresponding slide list, with explanatory notes if necessary, is also recommended.
3. A letter of interest indicating the specific purpose for which the internship is requested (e.g. studio, arts administration, gallery), as well as outlining any experience with the ceramic medium. Tell us about your background and interests, and your artistic ambitions. What do you hope to gain from an internship at Greenwich House Pottery?
4. A list of 2 professional references or professors with address and telephone numbers.