

NEED HELP FILING TAXES?

Use NYC Free Tax Prep to file your taxes from home!
Available January 25 – April 11, 2021

Option 1

Assisted Self-Prep

- File taxes on your own with our help!
- Use simple FREE IRS-recommended software.

Option 2

Virtual Tax Prep

- Prepare and send us your documents.
- IRS Certified VITA/TCE volunteer preparers will prepare your return remotely.

Eligibility and Needs:

- **Appointment** (for Virtual Tax Prep)
- **Valid email address**
- **Smartphone** to access video conference, Drop Box, DocuSign

DOCUMENT CHECKLIST

- ❖ Valid government ID for yourself and spouse
- ❖ Social Security cards or ITIN for you or any dependents being claimed on your tax return
- ❖ Child care expenses, provider information & tax ID number
- ❖ A sample check or a bank statement with the routing and account number
- ❖ Form 1098-T for tuition paid for post-high school/undergraduate education
- ❖ All income statements: W-2s, 1099-R (pension), 1099-G (unemployment statement), and all 1099 forms (if you are paid in cash or personal checks)
- ❖ Form 1095-A if you purchased health insurance through the marketplace and were eligible for the premium tax credit
- ❖ *If you are a victim of identity theft:* your current year IP-PIN assigned by the IRS
- ❖ Your tax return for the previous year
- ❖ Any other tax-related information

Questions? Call [800-290-7189](tel:800-290-7189) or email TaxSupport@singlestop.org



Schedule an Appointment:

<http://bit.ly/SingleStopTCEtax>



SCAN ME