

****CALL FOR ENTRIES****

Greenwich House Pottery Artists Exhibition March 13 – April 11, 2025 in the Jane Hartsook Gallery

Greenwich House Pottery students are invited to participate in the annual exhibition!

ENTRY PROCEDURE:

1. Bring your piece to the Jane Hartsook Gallery on the ground floor during the days listed below (**one item** per student). No large-scale installations may be submitted. The piece need not be exclusively made from clay, but should include some ceramic component. Mixed media pieces are welcome!
2. Complete the entry form. Fill out both sections entirely and LEGIBLY.
3. Attach the completed 2-section form with tape to your piece for the exhibition.

All submitted work must remain on display for the duration of the exhibition.

DELIVERY DATES:

You may drop off your piece in the Jane Hartsook Gallery from **February 22 to March 2** during regular GHP hours, which are as follows:

- Saturday – Sunday: 9:30 a.m. – 5:30 p.m.
- Monday: 6:00 – 10:00 p.m.
- Tuesday – Friday: 9:30 a.m. – 10:00 p.m.

We cannot accept works which appear to be unstable, too fragile, or deemed unsafe for display for any reason. **All work must be submitted ready to be hung or displayed with all appropriate hardware.** On-site assembly of work will not be permitted. Questions regarding installation of your work may be addressed to Kaitlin McClure: kmclure@greenwichhouse.org.

OPENING RECEPTION:

The opening reception will be on Thursday, March 13, 5:00 – 7:00 p.m., in-person in the Jane Hartsook Gallery.

POST EXHIBITION PICK-UP TIMES AND DATES:

Pick up your piece during regular Pottery hours: **Saturday, April 12 through Sunday, April 20.** (Gallery door will be closed but unlocked for your convenience.) *If you are unable to come during these times, please make arrangements for someone else to pick up your piece.* **Work will not be stored. Unclaimed work will be moved to glaze shelves on April 21.**

SALES:

All sales from this exhibition will be subject to a 40% commission, which directly benefits GHP. You can indicate that your piece is not for sale (N.F.S.) and will be for display only. A W9 will be required from every artist whose work is sold in the exhibition.

LIABILITY:

The Jane Hartsook Gallery does not provide insurance coverage for works in this exhibition.

AGREEMENT:

Submission of work to this exhibition constitutes agreement to all terms set forth.

**JANE HARTSOOK GALLERY:
2025 GREENWICH HOUSE POTTERY ARTISTS' EXHIBITION
ENTRY FORM**

- 1) Please completely fill out **BOTH** sections of entry form below.
- 2) TAPE **BOTH** parts of your entry form securely to your piece.
- 3) **PLEASE PRINT CLEARLY.**

SECTION 1

SECTION 1

Name _____ Current Class # _____

Email _____

Phone _____

Title of Piece _____

Medium _____

(stoneware, terra cotta, mixed media, etc.)

Dimensions (inches) _____

(height x length x width)

Method (circle all that apply)

handbuilt wheel-thrown slip-cast glass

Year Made _____ Price _____ Not For Sale _____

The Jane Hartsook Gallery will take a 40% Commission from all sales.

SECTION 2

Name _____ Current Class # _____

Email _____

Phone _____

Title of Piece _____

Medium _____

(stoneware, terra cotta, mixed media, etc.)

Dimensions (inches) _____

(height x length x width)

Method (circle all that apply)

handbuilt wheel-thrown slip-cast glass

Year Made _____ Price _____ Not For Sale _____

The Jane Hartsook Gallery will take a 40% Commission from all sales.

SECTION 2