



In-Person Monthly Program Schedule

All classes held at 27 Barrow Street, 4th floor, New York, NY 10014

We provide Career Coaching, Employment Assistance, and Professional Computer Training. It's an opportunity to learn something new, expand your resume, connect with others, and most importantly, have a good time. Open to all **registered members** of Lifelong Skills.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 Open Computer Lab with Assistance 9:30AM - 2:00 PM FOR REGISTERED MEMBERS - PRINTING & COPYING IS LIMITED	3 Barrow Street Nursery School Parent Meeting 9:15 AM - 10:45 AM MULTIPURPOSE ROOM Computer Usage for Beginners 9:15 AM to 10:15 AM (Computer Lab) Hacker Proof (Inside a Live Cyberattack!) 10:30 AM to 11:30 AM (Computer Lab)	4 LSOC ORIENTATION 9:30AM - 10:30 AM Computer Usage for Beginners 9:15 AM to 10:15 AM (Computer Lab) Artificial Intelligence & ChatGPT Fundamentals 10:30 AM to 11:30 AM (Computer Lab)	5 Computer Usage for Beginners 9:15 AM to 10:15 AM (Computer Lab) Hacker Proof (Inside a Live Cyberattack!) 10:30 AM to 11:30 AM (Computer Lab)	6 LSOC ORIENTATION 9:30AM - 10:30 AM Computer Usage for Beginners 9:15 AM to 10:15 AM (Computer Lab) Intro to Public Speaking: Improv 11:30 AM - 12:30 PM (Multipurpose Room) Open Computer Lab with Assistance 10:30 AM - 2:00 PM FOR REGISTERED MEMBERS - PRINTING & COPYING IS LIMITED
		Open Computer Lab Monday - Thursday 1:00 PM - 2:00 PM		
			Computer Usage for Beginners 2:00 PM to 3:00 PM (Computer Lab)	
9 Microsoft Suite - Beginners Level: Day 1 9:15 AM - 10:15 AM (Computer Lab) Microsoft Suite - Intermed. Level: Day 1 10:30 AM - 11:30 AM (Computer Lab) Microsoft Suite - Advanced Level: Day 1 11:45 AM - 12:45 PM (Computer Lab) Job Readiness Series: Day 1 9:15 AM - 10:15 AM (Multipurpose Room)	10 LSOC ORIENTATION 9:30AM - 10:30 AM Microsoft Suite - Beginners Level: Day 2 9:15 AM - 10:15 AM (Computer Lab) Microsoft Suite - Intermed. Level: Day 2 10:30 AM - 11:30 AM (Computer Lab) Microsoft Suite - Advanced Level: Day 2 11:45 AM - 12:45 PM (Computer Lab) Job Readiness Series: Day 2 9:15 AM - 10:15 AM (Multipurpose Room)	11 Microsoft Suite - Beginners Level: Day 3 9:15 AM - 10:15 AM (Computer Lab) Microsoft Suite - Intermed. Level: Day 3 10:30 AM - 11:30 AM (Computer Lab) Microsoft Suite - Advanced Level: Day 3 11:45 AM - 12:45 PM (Computer Lab) Job Readiness Series: Day 3 9:15 AM - 10:15 AM (Multipurpose Room)	12 Computer Usage for Beginners 9:15 AM to 10:15 AM (Computer Lab) Hacker Proof (Inside a Live Cyberattack!) 10:30 AM to 11:30 AM (Computer Lab)	13 LSOC ORIENTATION 9:30AM - 10:30 AM Computer Usage for Beginners 9:15 AM to 10:15 AM (Computer Lab) Intro to Public Speaking: Improv 11:30 AM - 12:30 PM (Multipurpose Room) Open Computer Lab with Assistance 10:30 AM - 2:00 PM FOR REGISTERED MEMBERS - PRINTING & COPYING IS LIMITED
		Open Computer Lab Monday - Thursday 1:00 PM - 2:00 PM		
Computer Usage for Beginners 2:00 PM to 3:00 PM (Computer Lab)	Thrive Together: Essential and Empowering Resources for Older Adults 2:00 PM to 3:00 PM (Multipurpose Room)		Computer Usage for Beginners 2:00 PM to 3:00 PM (Computer Lab)	



Feel free to visit our facility for assistance. We offer services like **Case Management Services, Employment Coaching, Job Readiness Preparation, and Job Placement**. Call, Email or drop-in for more information and to sign-up for our next orientation! Whether you want to learn about our programs or need help, stop by anytime.

Benefits Screenings are available by appointment.

Call 917-261-4598 OR Email: workforce@greenwichhouse.org



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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
16 LSOC IS CLOSED	17 LSOC ORIENTATION 9:30AM - 10:30AM	18	19	20 LSOC ORIENTATION 9:30AM - 10:30AM
	Google Workspace, Beginners Level: Day 1 9:15 AM - 10:15 AM (Computer Lab)	Google Workspace, Beginners Level: Day 2 9:15 AM - 10:15 AM (Computer Lab)	Google Workspace, Beginners Level: Day 3 9:15 AM - 10:15 AM (Computer Lab)	Computer Usage for Beginners 9:15 AM to 10:15 AM (Computer Lab)
PRESIDENT'S DAY	Google Workspace, Intermed Level: Day 1 10:30 AM - 11:30 AM (Computer Lab)	Google Workspace, Intermed Level: Day 2 10:30 AM - 11:30 AM (Computer Lab)	Google Workspace, Intermed Level: Day 3 10:30 AM - 11:30 AM (Computer Lab)	Intro to Public Speaking: Improv 11:30 AM - 12:30 PM (Multipurpose Room)
PRESIDENT'S DAY	Google Workspace, Adv. Level: Day 1 11:45 AM - 12:45 PM (Computer Lab)	Google Workspace, Adv. Level: Day 2 11:45 AM - 12:45 PM (Computer Lab)	Google Workspace, Adv. Level: Day 3 11:45 AM - 12:45 PM (Computer Lab)	Open Computer Lab with Assistance 10:30 AM - 2:00 PM FOR REGISTERED MEMBERS - PRINTING & COPYING IS LIMITED
LSOC IS CLOSED	Soft Skills Series: Part 1 9:15 AM - 10:30 AM (Multipurpose Room)	Soft Skills Series: Part 2 9:15 AM - 10:30 AM (Multipurpose Room)	Entrepreneurship: CH3 Orientation 12:00pm - 1:00pm (Multipurpose Room)	
	Computer Usage for Beginners 2:00 PM to 3:00 PM (Computer Lab)	Open Computer Lab Monday - Thursday 1:00 PM - 2:00 PM		
23	24 LSOC ORIENTATION 9:30AM - 10:30AM	25	26	27 LSOC ORIENTATION 9:30AM - 10:30AM
Digital Communication, Beginners Level: Day 1 9:15 AM - 10:15 AM (Computer Lab)	Digital Communication, Beginners Level: Day 2 9:15 AM - 10:15 AM (Computer Lab)	Digital Communication, Beginners Level: Day 3 9:15 AM - 10:15 AM (Computer Lab)	Computer Usage for Beginners 9:15 AM to 10:15 AM (Computer Lab)	Computer Usage for Beginners 9:15 AM to 10:15 AM (Computer Lab)
Digital Communication Intermed. Level: Day 1 10:03 AM - 11:30 AM (Computer Lab)	Digital Communication Intermed. Level: Day 2 10:30 AM - 11:30 AM (Computer Lab)	Digital Communication Intermed. Level: Day 3 10:30 AM - 11:30 AM (Computer Lab)		Intro to Public Speaking: Improv 11:30 AM - 12:30 PM (Multipurpose Room)
Digital Communication, Adv. Level: Day 1 11:45 AM - 12:45 PM (Computer Lab)	Digital Communication, Advanced Level: Day 3 11:45 AM - 12:45 PM (Computer Lab)	Digital Communication, Adv. Level: Day 2 11:45 AM - 12:45 PM (Computer Lab)	Hacker Proof (Inside a Live Cyberattack!) 10:30 AM to 11:30 AM (Computer Lab)	Open Computer Lab with Assistance 10:30 AM - 2:00 PM FOR REGISTERED MEMBERS - PRINTING & COPYING IS LIMITED
Job Readiness Series: Day 1 9:15 AM - 10:15 AM (Multipurpose Room)	Job Readiness Series: Day 2 9:15 AM - 10:15 AM (Multipurpose Room)	Job Readiness Series: Day 3 9:15 AM - 10:15 AM (Multipurpose Room)	Entrepreneurship: CH3 Day 1 12:00pm - 1:00pm (Multipurpose Room)	
	Open Computer Lab Monday - Thursday 1:00 PM - 2:00 PM			
	Thriving Together: Essential and Empowering Resources for Older Adults 2:00 PM to 3:00 PM (Multipurpose Room)			



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