

Greenwich House Pottery  
Advisory Committee Meeting  
October 15, 2025

## Agenda

Emails to the committee will come from Caitlin  
Calendar invitation still originates in the ghp calendar  
[Shared Committee Folder](#) including agendas

### Assistance & Infrastructure: Kiln Installation + Certification

#### Kiln Timeline

- Blaauw Site Visit: October 20–24
- Intertek Certification: Tentatively scheduled for October 24 - waiting on final specs from Blaauw
- DOB Reinspection: Required before we can fire QQ
  - We passed the gas inspection but still need updated drawings.
  - Reinspection date TBD

### Community Update

- A communication to the community is being prepared
- Concerns have been raised by intermediate and advanced students and faculty
- **Advice requested:** Plan to ask Faculty to prioritize intermediate/advanced classes when the gas kilns are operational and delay introducing beginners to cone 10 until later in the term.
- FIFO
- Other thoughts about communicating about this delay?
- These delays are out of GHP/GHI's control. We are in daily communication with the project team.

### Detailed work schedule:

Wednesday October 15th:

[Scientific] Noted residual equipment is shipping this day to complete permanent fan/exhaust

[Scientific] – Finish scope- provide schedule update

Thursday October 16th:

[Scientific] – Finish scope- provide schedule update

Friday, October 17th:

[ALL] ON-SITE MEETING

[Magic] – ACCARDI PRESENT FOR GAS BOOSTER START UP.

Monday October 20th:

[Blaauw] Arrive in NY in evening

[Scientific] – Site is available for access to continue work

Tuesday October 21st:

[Blaauw] Meet with Franco to wire interlocks, test on small kiln

[Blaauw] Complete assembly of small kiln

[Blaauw] Complete assembly of large kiln

[Blaauw] Calibrate small kiln after evening classes Blaauw will be working through the night.

[Magic] – MORNING 8AM, 9AM NEED TO HAVE ACCARDI PRESENT WITH BLAAUW FOR TRAINING/SUPPORT ON BOOSTER

Wednesday October 22nd:

[Blaauw] Test interlock on large kiln

[Blaauw] Weld kiln car track and shims

[Blaauw] Test fire small kiln

[Blaauw] Calibrate large kiln after evening classes Blaauw will be working through the night.

Thursday October 23rd: Training

[Blaauw] 9:00 - 9:30 Overview of kiln, safety, technology. **Open to faculty staff and technicians**

[Blaauw] 9:30 - 12:00 Using controller, writing program, firing theory. staff and technicians

[Blaauw] 12:30 - 1:00 Routine maintenance. technicians only.

[Blaauw + GHP IT] Set up Remote Kiln Control

[Blaauw] Test fire large kiln (if Ryan is available in the late evening, can demonstrate altering the reduction in the middle of a firing)

Friday, October 24th:

[Blaauw] [Intertek] **site certification in morning**

[Blaauw] Remote Kiln Control tour after lunch (staff and technicians)

TBD, October xx:

[MAGIC] DOB Gas reinspection to be scheduled. Complete shut down required.

[Blaauw] – Following reinspection, recalibrate remote with [Scientific]

[Scientific] Complete all chimney /flue permanent work one equipment is delivered

### **Fall Registration Snapshot (as of October 15)**

- Total Enrollment: 85% capacity
- Jones Street: 90% full
- Chelsea: 77% full
- Combined: 99% of budgeted goal for the semester
- Note: B-Session begins in November and is still registering

### **News**

Membership Launch at 27 Barrow:

- Targeting November 1 for handbuilding-only start; waiting on pottery wheels

Director's Studio Visits

- Caitlin has visited 60 out of 70 classes- plans to visit the rest this week. Remaining classes are mostly Thursday morning classes

- These conversations have been extremely valuable in building connection and gathering feedback
- Meeting the community where they are rather than relying on digital outreach alone
- Proposed Student Town Hall dates: November 12 or 13

#### AMACO Distributorship

- GHP will become an AMACO distributor, unlocking significant discounts on AMACO and Brent products
- Wheel Purchase:
  - 8 Brent wheels ordered for membership
  - New wheels to Jones Street
  - Wheel parts ordered for current Jones street wheels
  - Older wheels to Barrow for expanded programming
- Glaze Sales Initiative:
  - Cone 6 AMACO glazes will be offered for sale to our community
  - First round as pre-order only via order form
  - Orders will help determine which glazes to stock long-term
  - Future plans: add products to Shopify for ongoing sales
  - Discounts available for students and community members
  - Inventory housed at 27 Barrow
  - Staff will fulfill orders and distribute to Jones and Chelsea as needed
  - Limited on-site inventory will also be available at each location

#### Upcoming Events

- Gala: November 3
- Cosmic Artifacts: Donté K. Hayes Opening: Thursday, November 6, 5–7pm
- Workshop – Texture & Form with Donté K. Hayes: Sunday, November 16
- GH Pottery at BSNS Holiday Bazaar: November 13
- Made in Clay: December 13
- Fall Term Ends: December 12

#### Open Discussion / Q&A

Letter from Larry:

Hi Caitlin,

I'd like to put "Broken Windows" and what to do about it on the agenda. I don't expect us to come up with solutions in 1 meeting but I'd like to get people thinking about ways to intervene. There are probably more, but a short list of components of the problem are:

- 1) Administration's centralized response to maintenance and repairs
- 2) Further deterioration of physical plant at Jones - lighting, water faucets, etc.
- 3) Students don't understand how to work with clay in a shared space

Note: The issue is mostly about Jones St. but to a lesser extent its also about Chelsea.

Here are a few initiatives that I've thought about. Hopefully, we can come up with more:

- 1) A formal, community wide acknowledgment that the problem exists, along with an invitation to suggest solutions and invite participation in them.
- 2) Adopt a classroom
- 3) An educational video (like the airlines do on your flight). Every student would need to see it and sign off on it before being allowed to join a class (at least for the first time; maybe once a year). Video would cover pottery etiquette (including the craft reasons why things should be done or done in a certain way.)

Notes from Nixon:

- Shelf Space Distribution: Students feel the shelving in the bisque area and 2nd-floor handbuilding studio is unevenly distributed. They would like to explore a more equitable allocation, similar to the upgrade the 3rd-floor studio received, to better accommodate larger-scale work.
- Ware Boards: There is a general shortage of smaller (8" and 10") square ware boards. An overabundance of larger boards exacerbates the limited shelf space.
- Equipment Shortages: There is a noted need for more banding wheels and for chairs with backs.

Note from Sandi:

My feedback is similar to Nixon's, but based on general wheel people during open studio and advanced classes.

There are NO available bats: we need more square green bats, and larger black bats. Please no cheaper orange bats that were purchased for Chelsea (they are terrible).

Bat purchases really need to happen IMMEDIATELY.

As of yesterday, no wareboards, so it will not help to tell students to take their work off bats (and sometimes pieces need to stay on the bats until leather hard).

Vent in the spray booth has been dysfunctional since the spring. Ryan says he's waiting for the big kiln to be removed, but it was not working long before the kiln storage.

People feel the extra wheels are making their workspace overcrowded, and logically creating lack of appropriate shelf space in the classrooms, and consequently the bisque shelves.

Transparency regarding cone 10 and cone 6 firing is requested.

Next Meeting November 19:

Revisit make-up classes

Jenni: Strategic Partnerships

Volunteer opportunities list