

**Greenwich House Pottery  
Advisory Council Meeting  
July 15, 2025**

**Agenda & Updates**

**1. Advisory Council Elections**

Voting is open through July 20. New Council members will join in August.

Can each member take a photo and write a tiny blurb and Jenni will update advisory page once election is over to show who new and existing members are. As simple as 2 sentences, "i've been at GHP for ten years and I love it because \_\_\_\_" anything along those lines.

**2. Kiln Installation & Construction Updates**

- Kilns are on track for mid-August delivery; monitoring for possible port delays.
- Moby was taken down the first week -select bricks from the bag wall were saved for possible auction.
- Weekly meetings continue with contractors, engineers, architects, and GHI staff. Progress is on schedule.

**3. The Big Move**

The staff just completed three intense weeks of all-hands-on-deck work: wrapping the spring semester at Chelsea, preparing for the Jones Street closure, training Jones staff for Chelsea operations, and launching the summer term. Their commitment to work and to each other has been extraordinary. Our team also worked really well with the facilities crew to move mountains.

- Completed all but two Cone 10 kiln loads; work for fall is safely stored in the gallery. (The kiln room reached over 120°F in the final week.)
- Cleared the front hallway and glaze room.
- Relocated all kilns (except QQ and Moby) into the glaze room.
- Moved Cone 6 work for glaze firing to the fabrication studio.
- Packed all bisque ware—either transferred to Chelsea for grace-period glazing or stored securely away from construction.
- Packed, transported, and unpacked all glazed work; pickup is proceeding smoothly.
- Cleared and packed third-floor classrooms; with facilities support, relocated wheels, tables, slab roller, and other tools to 27 Barrow for summer programs.
- Set up new offices and three classrooms on the 5th floor at 27 Barrow—already beginning to feel like home.

**4. Summer Registration Update**

**Chelsea Studio (as of July 10)**

- Capacity: 351 seats
- Enrolled: 264 (75%)
- Cancelled 3 classes; restructured others into shorter OAN formats
- Excluding B-section, Chelsea is at 93% capacity
- B-section (Aug): Currently 51% filled
- Sampler classes marketed separately and tend to fill closer to start dates

### **Barrow Street, Off-Site & Online**

- Enrollment Campaign underway with MarCom targeting B-block, workshops, samplers, and Barrow Street classes
- Total Seats: 237 | Enrolled: 131 | 56% full
- Seeing strong participation from new students

### **Artist Membership Program at 27 Barrow Street**

- Launched July 10; weekly rental for 7 weeks, 3-week minimum commitment
- Total Seats: 336 | Enrolled: 87 | 26% full after 5 days open registration

### **7. Discussion Topics**

- **Courtyard Use:** Exploring options for **reopening the courtyard**. The plan is for an outdoor deck which will extend to the end, aligning it flush with the doors using pressure-treated wood or Trex for increased durability. We should have a quote this week.

### **8. Q&A / Open Discussion**